

COMPLETION REPORT GUIDELINES

The title of the grant and “LGMD2i Research Fund” should be added to the header. Page number and date should be included in footer.

I. NONTECHNICAL REPORT _____

Should be written for a nontechnical reader. Subsections should be clearly indicated.

A. SUMMARY

The conclusion should include medical implications and unexpected findings. Maximum 2 pages.

B. EXPECTED OUTCOMES COMPARED TO ACTUAL OUTCOMES _____

Each of the original aims and objectives of the project will be clearly reassessed and their success or lack thereof will be clearly stated and explained. Maximum 2 pages.

C. VARIATIONS _____

Changes in the methods and experimental design over the original proposal will be described and the reasons of the changes will be explained. Maximum 1 page.

D. RESULTS _____

The section should include the most critical data with nontechnical take-home conclusions. The exhaustive data set, side points, and discussion should be added in appendix A. Maximum 4 pages.

E. NEXT STEPS _____

In view of the results described above, a brief description of a resultant project should be provided. Maximum 1 page.

II. TECHNICAL REPORT _____

These sections are not limited in length.

A. DATA _____

Grantee presents all data, which should include with graphs, figures, and scientific analyses. Description of the materials and methods should not be part of the legends of tables and graphs.

B. PUBLICATIONS _____

Manuscripts expected to be written, in preparation, submitted for publication, accepted for publication, in press, or published should be listed in this section.

C. INTELLECTUAL PROPERTY _____

This appendix lists all intellectual property in preparation, pending, or granted resulting from this research project.

D. COMMERCIAL DEVELOPMENT _____

Grantee’s institution may decide to continue the development of a technology resulting in parts from this research project, either in house or by licensing the intellectual property. These decisions and a summary of the development plans and timelines should be described in this subsection.

E. EXPENSE REPORT _____

F. ACTUAL TIMELINES AND PERSONNEL _____

The actual use of time and personnel should be in months.